

**Minutes
Selectmen's Meeting
August 29, 2011**

6:32 PM Chair Anderson opened the meeting and asked all those present to stand for the Pledge of Allegiance.

Members Present: Gary Anderson, and Mary Bonser

Excused: Hal Rafter

Others: Town Administrator Charles Brown, Jim Ovens, Ed Kotowski, Eleanor Crow, Dwight Crow, Linda Morel, Bill Bartlett, Donald Morel, and Heidi Seaverns.

Chair Anderson stated that Selectmen Rafter would not be attending tonight's meeting. As a result of this, the Board will wait to act on outstanding minutes until all members & Ms. Chauvey (who is also not in attendance) are present.

Chair Anderson then asked Mr. Brown for any department updates he may have. Mr. Brown stated that the Fire Station had been manned from midnight Saturday night until the full time employee came in for the shift on Monday morning (approximately 7am). He reported to the members that the Police department was able to cover during the storm without using any overtime. Mr. Brown did point out that the Police Chief was here most of the day on Sunday. The highway crew had been out all day Sunday keeping the roads passable throughout the storm. Mr. Brown thanked everyone for all their hard work, the members also thanked everyone.

The Board next addressed the signature file.

First item was the appointment of Mike Russo and Bonnie Winona MacKinnon to the Local River Management Advisory Committee.

Motion: Bonser, second Anderson to appoint Mike Russo and Bonnie Winona MacKinnon to the Local River Management Advisory Committee.

Vote: 2-0 in favor. The members signed the nomination form for Ms. MacKinnon & Mr. Russo. Next to be discussed was a request in writing from the Tax Collector to delay the lien date until September 12, 2011. Mr. Brown reminded the Board that this request is not uncommon depending on what day of the week the lien date falls. The Board needs to officially vote on the request so,

Motion: Bonser, second Anderson to extend the lien date from September 8, 2011 to September 12, 2011 at the request of the Tax Collector.

Vote: 2-0 in favor. Members signed the letter to the Tax Collector that had been prepared by Mr. Brown.

Mr. Brown informed the Board that the Health Officer's appointment was due to expire in October. He told the Board he has sent an email to Mike Kennard inquiring on whether or not he wants to continue. The term for the Health Officer is 3 years. Mr. Brown stated Mr. Kennard has done an excellent job for the town over the last 3 years. Mr. Brown will wait to hear back from Mr. Kennard before asking the Board for a formal appointment.

The Board reviewed the bills and signed the manifests. There was a request from the Town Clerk to issue a refund to an individual; both members present had no issues with the refund. Members reviewed the correspondence file. Mr. Brown stated that the Selectmen as well as the Board of assessors had received an anonymous complaint. It is the Town's policy not to act on anonymous complaints-they must be signed. If the complaint is not signed, it is discarded.

Mr. Brown then brought up the issue of fuel pricing. He mentioned that Mr. Rafter had suggested the town wait to see what prices do. Mr. Brown is in contact with Irving and there is no deadline to lock in. The representative from Irving will keep Mr. Brown aware of the fuel pricing. The town cannot lock into a diesel price unless they agree to purchase 80,000 gallons in 1 year. The town uses between 22,000-23,000 gallons per year. Irving has offered a rack price plus 11 cents per gallon for diesel. This is compared with rack plus 15 cents that we paid this past year. Mr. Brown has estimated that #2 fuel & propane costs this year will increase by at least \$10,000(this reflects current pricing as compared to last year). On a related budget note, Mr. Brown has prepared answers to the questions that the Budget Committee had at their last meeting. He gave members present a copy. Mr. Rafter will distribute the copies to the Budget Committee members at their next meeting.

Next issue to be discussed is the employee pension plan. The current plan, a 457b plan created in 1999, has had no updates since it was created. This plan does not allow new participants to be added. Mr. Brown has been working with the Angel Group to create a new plan that would allow new participants to be added. The plan was reviewed by the Town Attorney & he recommended that John Rich, attorney who specializes in this area, review it also. Mr. Rich reviewed and added a couple of items to the plan. He went on to explain that the current plan has a 9 year vesting clause, which applies as funds are put into the fund. The new plan would have no vesting period and accounts would be reviewed annually in order to roll over vested monies within the old plan. The new plan would be administered by Principal Financial Group. The BOS needs to vote to accept the new plan. Members will wait until there is a full board present to act on this.

Mr. Brown informed the Board that he had been contacted by Mark West. Mr. West, member of the Board of Directors for Bear-Paw Regional Greenways, would like to discuss the Town purchase of the property across the street from the Community Center. There is a federal easement on the property and Bear Paw is ready to proceed with the river bank stabilization on that side of the bridge as well as addressing the parking issue in that area. Ms. Bonser asked if Chris Albert had done any more work on the stabilization of the bank on the other side of the bridge. Mr. Brown stated he has heard nothing from Mr. Albert. Mr. West will come to a future BOS meeting with a proposal for the Town to purchase the property once the river bank work has been completed.

7:00PM Chair Anderson opened the public hearing (pursuant to RSA 31:95-b) to discuss the acceptance of a \$5,000 Grant award from New Hampshire the Beautiful toward the purchase of a Bobcat model V417 Versa-Handler for use at the Recycling Center. Mr. Brown then read the letter aloud that came with the grant from NH the Beautiful. The machine is a great asset for the Recycling Center staff. It is used to compact the bulky waste items-more tonnage per haul which saves money. It can be used outside-crush metal & glass as well as snow removal. NH the Beautiful will be contacting Mr. Brown to schedule a time to take a photo for a press release to document the award of the grant to the Town. Chair Anderson asked if the audience had any comments. Since there were no comments from the audience, Chair Anderson closed the public hearing at 7:08PM.

Motion: Bonser, second Anderson to accept the \$ 5000 grant from NH the Beautiful to offset the cost of a Bobcat model V417 Versa-Handler for use at the Recycling Center.

Vote: 2-0 in favor.

Ms. Crow stated she had come in late and asked if the Board was going to approve or had already approved their prior meeting minutes. Ms. Bonser explained that since Mr. Rafter & Ms. Chauvey were not in attendance, the Board would act on minutes at their next meeting.

Continuing on the topic of recycling, Mr. Brown informed the Board he was working on an alternate source to recycle our paper. Chair Anderson mentioned that he has been working with the recycling staff at their monthly meetings to discuss options for increased metal recycling. There is not a lot of room for extra storage trailers on the site. These could be utilized to store certain materials until the price increases. However space costs money as well as the time it takes to move the product around as well as inventory it. NRRRA has worked well as our broker for these items. They can coordinate loads of materials from several towns into 1 load to get most economic way to recycle a particular commodity. Chair Anderson & Mr. Brown will keep the Board updated on recycling issues.

Chair Anderson would like to invite Steve Jamele to an upcoming BOS meeting. Chair Anderson met him while working in Deerfield. Mr. Jamele has worked with the Town of Deerfield to address their broadcast issues (audio & video equipment). Ms. Bonser thought it would be a good idea. Chair Anderson will contact Mr. Jamele about his availability to come to a BOS meeting.

Mr. Brown updated the Board on the status of the new highway truck. He reported that the truck has not been manufactured yet-the factory is waiting for the tires that were ordered before building the truck. He also informed the Board that he had been contacted by Grappone Ford about the title to the Police car we traded in. The mileage on the title had tenths of miles and State of NH will not accept a title with that on it. Mr. Brown signed an affidavit provided by Grappone that resolves this situation.

Members asked about the status of the construction of the new Highway garage. Mr. Brown informed the Board that Wason Construction has provided the certificate of insurance. They would be starting the work on the foundation walls either this week or next. The front of the walls need to be cut and repoured. Once this has been done, the walls need to sit for 1-2 weeks to cure properly. They will also be digging the trench for the power to go from the pole on site to the building. All this work is weather dependent.

Mr. Brown then asked the BOS if they would consider correcting the action that was taken at their August 8, 2011 meeting in regard to the reinstatement of certain emergency lanes. The motion that was made at that meeting was incorrect. The original subdivision lot numbers were used in the motion rather than the tax map & lot numbers and the route had also been embellished. Members discussed whether or not they should postpone this action until Mr. Rafter was present. It was the consensus that Mr. Rafter had voted against the original motion so the correction could be done in his absence without an issue.

Motion: Anderson, second Bonser to correct the motion passed on August 8, 2011 regarding the reinstatement of emergency lane status to the three spurs on Barderry Lane, Union Street and Lamprey Drive, to read as follows; to reinstate the emergency lane status of the three spurs on Barderry Lane, Union Street (between Water Street & Rogier), and Lamprey Drive to Map 70 Lot 16 circling around the tree to turn around and come back out, and the remainder of Lamprey Drive to and including M 70 L24 that have been considered emergency lanes under RSA 231:59-a since December 4, 1995.

Vote: 2-0 in favor. Motion passed.

Mr. Kotowski then asked if the Board was waiting to approve their minutes before maintenance started again on Lamprey Drive. It was stated that once the motion had been acted on, the roads were reinstated. Mr. Brown explained that the Road Agent was out on medical leave and that for the last few weeks, the department had 1 employee working with the other individual was on vacation. Mr. Ovens & Mr. Kotowski both said that Lamprey Drive was in need of maintenance.

149 Mr. Bartlett then asked if a motion can be rescinded as a result of approval of the minutes. The
150 audience, as a group, was concerned that the status of their roads could be changed up until the
151 minutes had been approved. It was explained that actions of the BOS are not contingent on
152 approval of their meeting minutes. Any action or rescinding of an action would take place during
153 a meeting, not during approval of minutes at a subsequent meeting.
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156 Having no further business,
157 7:32 PM **Motion:** Bonser, second Anderson to adjourn.
158 **Vote:** 2-0 in favor.
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160 Respectfully Submitted,
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163 Heidi Seaverns
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166 **Approved as written at the September 12, 2011 meeting.**